

**GALLATIN AIRPORT AUTHORITY**  
**Belgrade, Montana**

**Agenda for Regular Monthly Meeting to be held Thursday, January 12, 2017 at 2:00 p.m.**  
**in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building**

1. Review and approve minutes of regular meeting held December 8, 2016
2. Public comment period
3. Consider request by Eagle Mount to continue Digger Days at recently acquired airport land
4. Parking Garage Concept Presentation
5. Report on passenger boardings and flight operations – Scott Humphrey
6. Report on CY 2016 Airline Traffic Results – Brian Sprenger
7. Airport Director's Report – Brian Sprenger
8. Consider bills and approve for payment
9. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, February 9, 2017 at 2:00 p.m.** in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held January 12, 2017
2. Public comment period
3. Consider request by Vietnam Veterans of America Chapter 788 to place a welcome sign in the terminal
4. Consider request by Pacific Commerce Company, Inc. to construct a 70' x 60' non-commercial hangar
5. Consider Schematic Design Task Order with Morrison-Maierle for the Multi-use Parking Garage
6. Consider entering into a Ground Lease Agreement and an Inter-local Agreement with Central Valley Fire District
7. Report on passenger boardings and flight operations – Scott Humphrey
8. Airport Director's Report – Brian Sprenger
9. Consider bills and approve for payment
10. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, March 9, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held February 9, 2017
2. Public comment period
3. Consider FY 2018 Airport Capital Improvement Plan (non-AIP)
4. Presentation of CY 2017 Airport Traffic Forecast
5. Report on Taxiway Rehabilitation Project Phase II – Mark Maierle
6. Report on passenger boardings and flight operations – Scott Humphrey
7. Airport Director’s Report – Brian Sprenger
8. Consider bills and approve for payment
9. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, April 13, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open bids for Taxiway Rehabilitation Project phase II
2. Review and approve minutes of regular meeting held March 9, 2017
3. Public comment period
4. Consider request by Alan Binette, MD to construct a 70' x 60' non-commercial hangar
5. Review airport signage standards
6. Review Multi-use Parking Garage Schematic Design Package
7. Consider Design Development and Construction Documents Task Order with Morrison-Maierle for the Multi-use Parking Garage
8. Review of Proposed Rental Car Concession RFP
9. Consider increasing Customer Facility Charge on Rental Car Transaction Days (Capital) from \$2.00 to \$3.50 effective June 1, 2017
10. Consider increasing Customer Facility Charge on Rental Car Transaction Days (Operation/Maintenance) from \$.75 to \$1.50 effective June 1, 2019
11. Report on passenger boardings and flight operations - Scott Humphrey
12. Airport Director's Report - Brian Sprenger
13. Consider bills and approve for payment
14. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, May 11, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held April 13, 2017
2. Public comment period
3. Consider request by Arlin's Aircraft to enter into new 10-year lease on commercial hangar 1 and a new 10-year lease on the fuel farm.
4. Consider request by Arlin's Aircraft to extend the lease on commercial hangar 4 on a year to year basis
5. Consider request by Signature Flight Support to extend the lease on commercial hangar 2/3 on a year to year basis
6. Consider General Aviation Land Lease Rate Increase Effective July 1, 2020
7. Presentation of Certificate of Achievement for Excellence in Financial Reporting FY 2016
8. Report on passenger boardings and flight operations – Scott Humphrey
9. Airport Director's Report – Brian Sprenger
10. Consider bills and approve for payment
11. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, June 8, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open Bids for On-Airport Car Rental Concessions
2. Review and approve minutes of regular meeting held May 11, 2017
3. Public comment period
4. Consider request by Mr. Rob Buckles for the Gallatin Airport Authority and private hangar owners to cost share in leased area approach paving
5. Consider request by Mr. John Delzer to construct one car condominium building
6. Consider request by Mr. Kevin Kundert and Mr. Mickey Lessley to transfer their non-commercial lease on hangar #49 to Mr. Mickey Lessley
7. Continue consideration of General Aviation Land Lease Rate Increase Effective July 1, 2020
8. Consider preliminary budget for fiscal year 2018
9. Report on passenger boardings and flight operations – Scott Humphrey
10. Airport Director's Report – Brian Sprenger
11. Consider bills and approve for payment
12. Adjourn

Following the regular meeting, a closed meeting will be held for the purpose of conducting the annual Airport Director performance review. Public comments on this topic, either verbal or written, in advance of the review are welcome.

Public comments are welcome on any agenda item.

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, July 13, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open bids for Front End Loader and Power Snow Blower
2. Open bids for Irrigation Line
3. Review and approve minutes of regular meeting held June 8, 2017
4. Public comment period
5. Report on Audit Review Process – Matt Cope
6. Update on Summit Aviation – Ben Walton
7. Informational Presentation – Commemorative Air Force
8. Consider request by Shedhorn Construction to increase the size of hangar EU7 from 60' x 78' to 100' x 78' with substantial completion on or before January 13, 2018
9. Consider request by DTG Operations, Inc. to assign their Rental Car Concession Agreement to Overland West, Inc.
10. Consider request by Harriet Ross conservator for Jack Ostrovsky to enter into a new 10-year non-commercial hangar lease on hangar #76
11. Election of Officers
12. Report on passenger boardings and flight operations – Scott Humphrey
13. Airport Director's Report – Brian Sprenger
14. Consider bills and approve for payment
15. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, August 10, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open bids for Ground Transportation Concession inside the terminal
2. Open bids on 2017 Access Road Improvements
3. Review and approve minutes of regular meeting held July 13, 2017
4. Public comment period
5. Consider request by Guaranty Development Company to transfer their lease on hangar #77 and convert to a new commercial land lease on hangar #77 to Life Flight Network, LLC
6. Consider request by Life Flight Network, LLC to operate an air ambulance service at BZN
7. Update on Parking Garage Project
8. Update on Montana Gift Corral and Copper Horse Restaurant - Bert Hopeman
9. Consider Parking Rate Adjustment effective September 1, 2017
10. Fiscal year in review report and report on preliminary FY 2017 operating and concession statistics
11. Report on passenger boardings and flight operations - Scott Humphrey
12. Airport Director's Report - Brian Sprenger
13. Consider bills and approve for payment
14. Adjourn

Public comments are welcome on any agenda item



**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, September 14, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held August 10, 2017
2. Public comment period
3. Consider request by Eagle Mount to continue to use the former Cook Gravel Pit for Digger Days 2018
4. Consider request by Brask T-4 Ranch, LLC to lease hangar 116B to Ridgeline Aviation for a commercial operation
5. Consider request by Ridgeline Aviation to operate a commercial flight training, aircraft charter, aerial photography and data collection operation at BZN
6. Contract Tower Discussion – Dave McCann, Serco
7. Update on Montana Gift Corral and Copper Horse Restaurant – Bert Hopeman
8. Report on Operational Cost Efficiency Initiatives – Paul Schneider
9. Consider FY 2019 Airport Capital Improvement Plan (AIP)
10. Report on passenger boardings and flight operations – Scott Humphrey
11. Airport Director's Report – Brian Sprenger
12. Consider bills and approve for payment
13. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, October 12, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held September 14, 2017
2. Public comment period
3. Consider termination of lease with Shedhorn Construction on hangar EU7
4. Consider request by Rocky Mountain Rotors for preliminary site approval to construct a 140' x 140' commercial hangar on the east ramp
5. Consider request by Arlin's Aircraft to lease office space in hangar #90 to True Aviation Charter Services
6. Report on passenger boardings and flight operations – Scott Humphrey
7. Airport Director's Report – Brian Sprenger
8. Consider bills and approve for payment
9. Adjourn

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, November 9, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open Bids on Multi-Use Parking Garage
2. Review and approve minutes of regular meeting held October 12, 2017
3. Public comment period
4. Consider request by Shedhorn Construction to transfer their commercial hangar land lease on hangar EU7 to Wide Open Skies Aviation, LLC
5. Consider Audit Report – Matt Cope
6. Report on passenger boardings and flight operations – Scott Humphrey
7. Airport Director’s Report – Brian Sprenger
8. Consider bills and approve for payment
9. Adjourn

Following the regular meeting, a closed meeting will be held for the purpose of discussing litigation strategy.

Public comments are welcome on any agenda item

**GALLATIN AIRPORT AUTHORITY**  
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Agenda for Regular Monthly Meeting to be held **Thursday, December 14, 2017 at 2:00 p.m.**  
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held November 9, 2017
2. Public comment period
3. Yellowstone Airport Plaza discussion – Loren Bough
4. Consider request by Bridger Aerospace for preliminary site approval to construct a 225' x 175' commercial hangar and a 110' x 80' commercial hangar on Taxiway EU
5. Consider request by Bridger Aerospace for preliminary approval to construct a 30' x 80' addition to commercial hangar SE1 on Taxiway EU
6. Consider Central Valley Fire Station Design
7. Consider Architectural Services Procurement Process
8. Report on passenger boardings and flight operations – Scott Humphrey
9. Airport Director's Report – Brian Sprenger
10. Consider bills and approve for payment
11. Adjourn

Public comments are welcome on any agenda item